

Beta Theta Pi  
179th General Convention  
August 2-5, 2018

# Frequently Asked Questions

Undergraduates, Chapter Advisors  
And House Corporation Volunteers

# GENERAL INFORMATION

## What is General Convention?

Beta Theta Pi's General Convention is the Fraternity's annual reunion where the Beta family cultivates new and old relationships, celebrates individual and chapter achievements and inspires attendees to continue to live Beta's values. Leadership College and various general sessions provide enriching educational experiences, while our chapter delegates, Fraternity Trustees and Foundation Board conduct the business of the Fraternity.

## When is Convention?

Beta's 179th General Convention will be held August 2-5, 2018 in Norfolk, Virginia.

## Where will it be held?

Convention will be held at the Marriott Norfolk Waterside Hotel & Convention Center.

## What is the schedule for Convention?

Every day of Convention includes time for legislation, celebration and education. An overview schedule is located on Beta Theta Pi's website. Check back periodically for updates, as we'll be adding more details throughout the summer.

## Who goes to Convention?

Everyone is invited! Alumni, family and guests are invited to attend all of Convention or just a few events as their schedules allow.

# CONVENTION REGISTRATION

## How do I register?

Everyone coming to Convention needs to register online by visiting Beta's [Convention website](#).

## What does it cost?

In February 2018, your chapter president selected a "package" – a set price for a certain number of people coming to Convention on behalf of your chapter. This package number includes all undergraduates, chapter advisors and house corporation volunteers. Chapters were billed for their package on March 1, 2018. If you're unsure which package you selected, ask your treasurer to check the March statement. If you're still not sure, call 800.800.BETA and ask to speak to someone on the Convention team. The package indicated the number of people your chapter is sending to Convention. Now you need to register actual people to fill those slots.

Package Selection	Total Package Cost	Cost Per Extra Attendee
Delegate Only (1)	\$749	\$550
2 people	\$1,100	\$550
5 people	\$2,250	\$450
10 people	\$4,000	\$400
20 people	\$7,500	\$375

- If you register fewer people than your package, you will not get a refund. So, it's important to fill every one of those slots.
- If you register more people than your package, that's great! The chapter will be billed for those extra people in September. This table shows what your original package cost and what bringing extra people will cost:  
Additional fees are in the table below. If you are bringing family or guests, please refer to the FAQ document for "Alumni and Guests."

The longer you wait to register, the more it costs. Registrations that occur after 4/15 and 6/29 will incur an additional fee charged to the chapter.

	Before April 15	4/15-6/29	6/29-7/3
<b>Delegates &amp; Leadership College Participants (all undergraduates)</b>	package pricing	package pricing + \$25	package pricing + \$100
<b>Advisors</b>	package pricing	package pricing + \$25	package pricing + \$100
<b>House Corporation Volunteers</b>	package pricing	package pricing + \$25	package pricing + \$100

### **When is the “really final” registration deadline?**

As you can see in the table above, there are various registration deadlines. The FINAL day to register online is **June 29, 2018**. Space permitting, you can call the office to register from June 29-July 3, but extra fees will apply. We strongly recommend that you register early in the summer.

### **What does my registration include?**

Your registration fee includes meeting expenses, many of your meals (at least one per day), and a shared hotel room (see next page).

### **What if I have special needs or dietary restrictions?**

During the online registration process, you can indicate special needs, ADA or dietary restrictions. We will do our best to work with the hotel to meet those needs. Please be aware that our banquet locations are not full-service restaurants – please limit dietary requests to allergies.

### **What if I’m graduating in January 2019 and want to go as a package attendee?**

Oftentimes January 2019 graduates will be listed in our database with a graduation year of 2018, which limits your online registration options. If you run into trouble, please call the Administrative Office at 800.800.BETA and ask for member of our Convention team for assistance.

### **What if I’m having trouble registering online?**

Call 800.800.BETA and ask to speak with a member of the Convention team. We are happy to assist you.

### **Cancellations and refunds**

There are no refunds available for package selections. If a package registrant can no longer attend, you may substitute someone else for that registration at no charge. To make a substitution, please contact the Administrative Office at 800.800.BETA and ask to speak to a member of the Convention registration team.

# HOTEL AND ROOMING

## Where will Convention be held?

Convention will be held at the Marriott Norfolk Waterside.

## What are check-in and check-out times for the hotel?

While check-in time is 4:00 p.m., the hotel will do their best to have rooms available prior to Thursday's kick-off event at 3:00 p.m.; check-out time is 11:00 a.m.

## How do I book my hotel room?

- *Undergraduates:* You have no action. Your room will be booked by the Administrative Office. You will share a room with three other undergrads but have the option to upgrade to a double or single (see below). **HOWEVER, if you plan to arrive before Thursday, August 2nd, it is your responsibility to book a reservation for the extra night.**
- *Advisors:* You have no action. Your room will be booked by the Administrative Office. You will share a room with one other volunteer but have the option to upgrade to a single (see below). **HOWEVER, if you plan to arrive before Thursday, August 2nd, it is your responsibility to book a reservation for the extra night.**

## What if rooming is included in my package but I would like a single or double room?

For participants that would like to upgrade to double or single room, you can select this option while registering online. Please reference the chart in the "Convention Registration" section for prices. Note: if you are bringing a guest and he/she is staying in the hotel with you, you must register for a room upgrade. If no upgrade is selected, undergraduate registration includes four to a room and advisor/volunteer registration includes two to a room.

Attendee Type	Total Cost of Room Upgrade
Undergraduate (upgrade to double)	\$235
Undergraduate (upgrade to single)	\$355
Advisor (upgrade to single)	\$235

## How do I pay for my hotel room?

Your shared hotel room cost is included in the package registration fee – so your chapter has already paid for it. If you choose an upgrade, you will pay the extra fee during registration. You are responsible for paying for any extras charged to your room during Convention (e.g., room service meals).

## What if I'm coming early or staying late?

If you are arriving early or staying late (please see arrival/departure information below), you are responsible for making reservations directly with the hotel and paying for the extra nights. These reservations must be made before July 12, 2018.

- Norfolk Waterside Reservations: 800.874.0264
- Special rate / group name: Beta Theta Pi
- Convention rate = \$134 / night, plus fees
- The special room rate is available beginning July 25 and continuing through August 12, if you'd like to extend your stay.

# TRANSPORTATION/TRAVEL

## When should I arrive?

<b>Delegates</b> (chapter and colony presidents)	All chapter delegates should arrive at the hotel property no later than <b>2:00 p.m. on Thursday, August 2, 2018</b> . This will ensure ample time for hotel check-in before the opening session at 3:00 p.m. It is possible your room won't be available until 4:00 p.m. Please plan accordingly.
<b>Leadership College Participants</b> (All other Undergraduates)	All Leadership College participants attend each session of Leadership College. Missing a session will result in a minimum \$100 charge. Therefore, Leadership College participants should arrive at the hotel property no later than <b>2:00 p.m. on Thursday, August 2, 2018</b> . This will ensure ample time for hotel check-in before the opening session at 3:00 p.m. It is possible your room won't be available until 4:00 p.m. Please plan accordingly.
<b>Chapter Advisors</b>	Advisors should arrive at the hotel property no later than <b>2:00 p.m. on Thursday, August 2, 2018</b> . This will ensure ample time for hotel check-in before the opening session at 3:00 p.m. It is possible your room won't be available until 4:00 p.m. Please plan accordingly.

## When should I plan to depart?

Convention officially ends late Saturday night. Plan on leaving any time on Sunday August 5th.

## What airport should I fly into?

Participants that are flying to the General Convention should fly into Norfolk International Airport (ORF).

## How do I get from the hotel to the airport and back?

The Norfolk Waterside is located 10 miles from Norfolk International Airport. Please make your own arrangements upon arrival. You will have the opportunity onsite to sign up for a Beta-provided Sunday shuttle back to the airport.

## If I'm driving, where do I get directions to the hotel?

Directions to the hotel property can be obtained by using MapQuest or Google Maps for directions. The hotel address is 235 E Main St. Norfolk, VA 23510.

## Is there parking at the hotel?

Yes. Parking is \$15 per night per vehicle.

## OTHER HELPFUL INFO

### **Are there dining locations close to the hotel?**

The Norfolk Waterside is located in the heart of downtown Norfolk. There are numerous dining options in the vicinity. For more information visit [www.downtownnorfolk.org](http://www.downtownnorfolk.org).

### **What should I bring to wear?**

The Saturday evening banquet is a coat and tie event for men and comparable attire for women. Other events, including Friday's Awards Luncheon are casual (shorts and polo shirt are appropriate). Please plan and pack accordingly.

### **How does the travel reimbursement for chapter delegates work?**

Per The Code of Beta Theta Pi, each chapter delegate will receive a check for \$.09 per mile from his home address (listed in MyBeta) to the hotel address (roundtrip). Checks will be distributed at Convention.

### **Who do I contact if I have further questions?**

The Administrative Office staff is eager to answer your questions. Please call 800.800.BETA during regular business hours and ask to speak to someone on the Convention team.